

Devon Middle School Handbook



**Devon Middle School
681 Dobie Street
Fredericton, NB
E3A 2Z2**

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Website: devonmiddle.nbed.ca



Administration Team

Amanda Piron - Principal

Rose LeBlanc - Vice-Principal (Grade 8 Prime/FI & Grade 6 FI)

Greg Porter - Vice-Principal (Grade 7 Prime/FI & Grade 6 Prime)

DMS is a proud PBIS School!

Positive Behaviour Interventions and Supports (PBIS) is a framework (not a single program or curriculum) that provides a structured, proactive approach to improving school climate, supporting student behaviour, and fostering positive learning environments. It is evidence-based and focuses on prevention, teaching expected behaviours, and data-driven decision-making rather than punitive discipline. (NB-EECD PBIS Implementation Guide)



Wildcat Pride Values

We teach five guiding values to foster a safe and healthy school culture for all Wildcats. The DMS Pride Values will be taught, modeled and reinforced as a shared language and expectation for both staff and students.

Wildcat Wins

Students who are "caught" exemplifying one or more of our PRIDE values could be awarded a Wildcat Win by a staff member. There is a monthly draw for school merch at our Wildcat Pride Assemblies!

Wildcat Win

Name of Student: _____

Homeroom: _____

Date: _____

Staff Initials: _____

You have been "caught" exemplifying or promoting

Devon PRIDE Values:

- ☐ Positive
- ☐ Respectful
- ☐ Inclusive
- ☐ Dedicated
- ☐ Empowered

Details:

Student: Check off the box that applies to you.

- ☐ I would like my "WIN" to be share on the announcements AND be put in the box for the chance to win prizes.
- ☐ I ONLY want my "WIN" put in the box for the chance to win prizes and for PERSONAL recognition.

Staff Spotlight

Date: _____

Name of staff nominee: _____

Nominated by: _____

You have been "caught" exemplifying or promoting

Devon PRIDE Values:

- ☐ Positive
- ☐ Respectful
- ☐ Inclusive
- ☐ Dedicated
- ☐ Empowered

Details:

Staff Spotlight

Students and staff members can nominate staff members for our Staff Spotlight of the month! Similar to a Wildcat Win, staff spotlight slips are used to recognize staff members who exemplify our Wildcat PRIDE values!



DEVON MIDDLE BEHAVIOUR MATRIX



PRIDE VALUES	 LEARNING ENVIRONMENT	 HALLWAYS	 WASHROOMS	 GYM	 ALL SETTINGS (OUTSIDE, BALCONY, CAFETERIA)
POSITIVE	- Use kind words, tone, volume, and body language. - Be kind to yourself during the learning experience.	- Greet others with kindness. - Use positive language.	Be healthy, wash your hands.	Win with PRIDE, lose with PRIDE.	- Help others. - Be kind. - Be a good friend.
RESPECTFUL	- Be a good listener. - Be ready to learn.	- Respect others' belongings and space. - Walk face forward. - Use an indoor voice.	- Respect the space, leave no trace. - Use washroom products appropriately.	- Use equipment appropriately. - Return what you borrowed. - Respect the rules of the game.	- Keep it clean, use it kind, respect what's mine. - Ask permission to leave a space. - Follow directions from all staff. - Be mindful of your mouth.
INCLUSIVE	Be willing to learn with others.	- Give personal space to others (i.e., hands-off, feet-off). - Practice patience.	Respect the stall, give privacy to all.	- Encourage everyone to get involved. - Cheer for your peers!	Invite others to get involved.
DEDICATED	- Follow classroom expectations. - Be prepared to learn.	- Move directly to your destination. - Use locker properly, keep it locked.	- Ask permission. - Use a hall pass. - Swift return, ready to learn.	- Participate and have fun! - Be ready to play.	- Follow PED Policy. - Return equipment. - Remain in assigned locations, within set boundaries.
EMPOWERED	- Be curious. - Learn from your mistakes. - Try your best. - Be engaged and participate.	- Stay to the right, walk polite. - Be aware of your body.	If you see something inappropriate or unsafe, say something, report it to an adult.	- Invite others to play. - Be a leader.	- Take responsibility for your words and actions. - Dress for the weather. - Report vandalism.

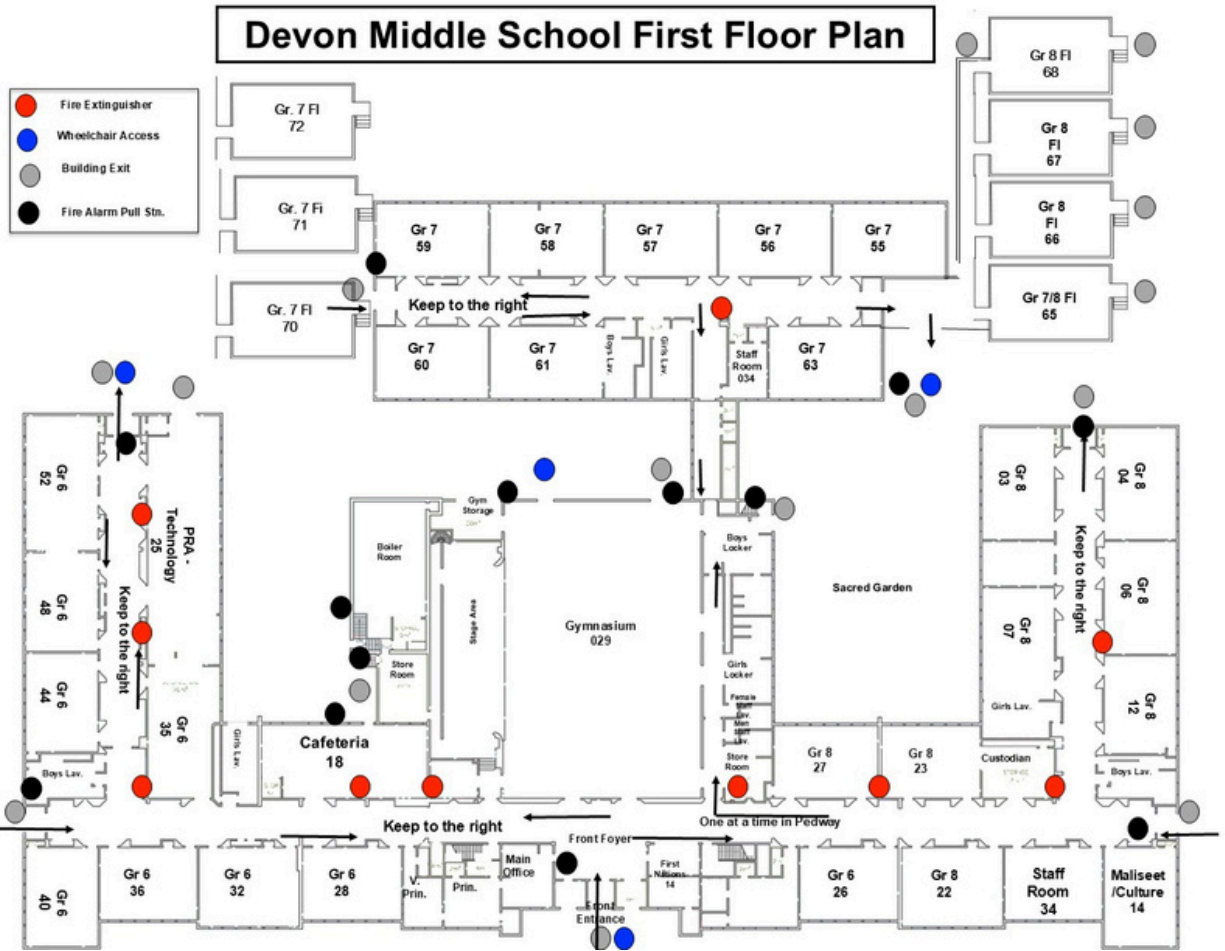
The Wildcat Way

Devon Middle School is a learning community where students are empowered by clear communication about expectations. The Behaviour Matrix is the guiding document from which all school-wide expectations are built! "The Wildcat Way" combines school-wide expectations with our Wildcat P.R.I.D.E. values.

To support our work of creating a positive and safe learning environment for all staff and students, please have conversations with your student about the expectations and P.R.I.D.E. values! Here are a few conversation starters:

- How do you enter or exit a classroom? Why?
- When you leave the classroom during class, what do you need to do? Why?
- What side of the hallway do you walk on? Why?
- Where do you store your Personal Electronic Device (PED) during class? Why?
- What value do you understand the most?
- What value do you understand the least?

POSITIVE — **RESPECTFUL** — **INCLUSIVE** — **DEDICATED** — **EMPOWERED**



Devon Middle School Second Floor Plan

DMS Teaching Staff List 2026-2027

Teacher Name	Homeroom/Role	Teaching Assignment
Kristy Francis	Grade 6	Grade 6 Prime LA, Social Studies, and Personal Wellness
Elizabeth Munn	Grade 6	Grade 6 Prime Language Arts/Personal Wellness
Virginia Phillips	Grade 6	Grade 6 Prime Math and Personal Wellness <i>*September - February 2027</i>
Hannah Wilson	Grade 6	Grade 6 Prime Math and Personal Wellness <i>*On Mat Leave until February 2027</i>
Morgan Kenny	Grade 6	Grade 6 PIF and Personal Wellness
Sydney Ryan	Grade 6	Grade 6 Prime Science and Personal Wellness
Dexter Lathangue	Grade 6	Grades 6, 7, and 8 LA, Grade 7 Social Studies, and Grade 6 Personal Wellness
Vanessa Bernier	Grade 6 FI	Grade 6 FI Math and Personal Wellness
Sonya Lacelle	Grade 6 FI	Grade 8 Prime Social Studies, Personal Wellness, and Grade 6 FILA
Heather Shirley	Grade 7	Grade 7 PIF, Social Studies, and Personal Wellness
Nathalie Estey	Grade 7	Grade 7 Prime Language Arts
Chris Piers	Grade 7	Grade 7 and 8 Prime Science and Personal Wellness
Bret Hazelton	Grade 7	Grade 7 Prime Math and Personal Wellness
Emma Taylor	Grade 7	Grade 7 and 8 Math, Grade 7 LA, and Personal Wellness
Maxwell Ashton	Grade 7	Grade 6-8 Outdoor PE and Personal Wellness
Leslie Fawcett	Grade 7 FI	Grade 6, 7, and 8 LA to FI and Grade 7 Personal Wellness
Tanya Walsh-McKillop	Grade 7 FI	Grade 7 and 8 FI Math and Personal Wellness
MacKenzie Bell	Grade 8	Grade 8 Prime Math
Isaac Phillips	Grade 8	Grade 8 Prime Science
William Cole	Grade 8	Grade 8 Prime LA and Personal Wellness
Christine Jean	Grade 8	Grades 6-8 Science Humaines, Grade 7 Social Studies, and Grade 6 Personal Wellness
Sarah MacFarlane	Grade 8	Grade 7 & 8 FI Sciences, Grade 7 FI Sciences Humaines, Grade 8 Prime/FI Personal Wellness
Amy Mitchell	Grade 8	Grade 8 PIF, Social Studies and Personal Wellness
Nicole Cormier-Fontaine	Grade 8 FI	Grade 7 and 8 FILA and Personal Wellness
Sarah MacFarlane	Grade 8 FI	Grade 6, 7, and 8 FI Science and Personal Wellness

DMS Teaching Staff List 2026-2027

Teacher Name	Homeroom/Role	Teaching Assignment
Justine Bailey	Resource Teacher (EST-R)	6 Prime/Grade 7 Prime/FI
Julia Jenkins	Resource Teacher (EST-R)	6 Prime/Grade 7 Prime/FI
Andrea Patterson	School Counsellor	6 Prime/Grade 7 Prime/FI
Tracey MacInnis	Resource Teacher (EST-R)	6 FI/Grade 8 Prime/FI
Shauna Collins	Resource Teacher (EST-R)	6 FI/Grade 8 Prime/FI
Julia Scarbro	School Counsellor	6 FI/Grade 8 Prime/FI
Rochelle Sealy	School Social Worker	Grades 6-8
Spencer Hay	Behavior Intervention Mentor (BIM)	Grades 6-8
Rebecca Ruda	Behavior Intervention Mentor (BIM)	Grades 6-8
Kim Manzer	Academic Support Teacher (AST)	Grades 6-8
Shelley Polchies	Indigenous Progressive Classroom Teacher	Grades 6-8
Shelby Paul	Wolastoqey Language and Culture Teacher	Grades 6-8
Cody Butler	Physical Education Teacher	Grades 6-8
Travis Valanne	Physical Education Teacher	Grades 6-8
Natasha Coakley	Fine Arts Teacher	Grades 6-8
Justin MacLoon-Reid	Music/Band Teacher	Grades 6-8
Shawn Beardsley	Technology and Woodshop Teacher	Grades 6-8
Melanie Mitchell	Wildcat Den Teacher	Grades 6-8
Rezvan Dehghani	EAL Teacher	Grades 6-8
Cst. Todd Carr	School Resource Officer	Grades 6-8



DMS Staff List 2026-2027

Staff Name	Position
Heidi Boucher	Educational Assistant
Paula George	Educational Assistant
Shelly Jones	Educational Assistant
Paulette Thomas	Educational Assistant
Carol Long	Administrative Assistant
Sharon Adamson	Educational Assistant
Tessa Bell	Administrative Assistant
Tammy Wade	Educational Assistant
Sancha Adams	Educational Assistant
Karla Serrano	Educational Assistant
Melissa Hinds	Educational Assistant
Desiree Dumas	Educational Assistant
Christy Blanchard	Educational Assistant
Lorna King	Educational Assistant
Whitney Doiron	Educational Assistant
Erica MacPherson	Educational Assistant
Jadon Crain	Educational Assistant
Michelle Cassell-Ferlotte	Admin Assistant I
Ruth Doiron	Admin Assistant II

Staff Name	Position
Shannon Murray	Educational Assistant
Madison Chaffey	Educational Assistant
Shelbi Dugalici	Educational Assistant
Lindsay Kaulbach	Educational Assistant
Paige Nelmes	Educational Assistant
Ryan MacKinnon	Educational Assistant
Samaya Moghrabi	Educational Assistant
Aziz Issa	Educational Assistant
Amanda Steeves	Educational Assistant
Rezvan Dehghani	EAL Teacher
Melissa Knockwood	Enhancement Support
Abby Nash	Enhancement Support
Paige Nelmes	Educational Assistant
Kourtney Nguyen	Enhancement Support
Nerissa Paul	Enhancement Support
Karla Serrano	Educational Assistant
Paulette Thomas	Educational Assistant
Tammy Wade	Educational Assistant
Joe Dunn	Custodian II
Greg Gullison	Custodian I
Bev Jewett	Custodian I
Brain Walsh	Custodian I

Anglophone West School District

2026-2027 Calendar

September 7 – Labour Day	January 4 – Students and Staff Return
September 8 – Grade 6 Students Only	February 15 – Family Day
September 9 – All Students Attend	March 1-5 - March Break
September 18 – SIP Day *No School for Students	March 12 – Report Card Writing Day *No School for Students
September 30 – National Day for Truth and Reconciliation *No School	March 26 – Good Friday
October 12 – Thanksgiving Day	March 29 - Easter Monday
November 2 – EECD Professional Learning Day *No School for Students	April 5 - Report Cards Issued
November 11 – Remembrance Day	April 9 – ½ Day Interviews/ ½ Day Professional Learning *No School for Students
November 20 – Report Card Writing Day *No School for Students	May 7 – NBTA Council Day *No School for Students
December 7 – Report Cards Issued	May 17 – NBTA Branch AGM *No School for Students
December 11 – ½ Day P&T Interviews/ ½ Day Professional Learning *No School for Students	May 24 – Victoria Day
December 18 – Last Day of Classes	June 25 – Last Day for Students Final Report Cards Issued

School Cancellations

For announcements on school closures, listen to local radio stations for repeated announcements:

- 105.3 FM
- 970 AM
- 103.5FM
- 106.9 FM

You can also find school closure information online at: www.asdw.nbed.nb.ca.
we are ZONE 6.

*Please note

Visitors' Protocol

All persons not enrolled, or affiliated with the school must sign in and /out at the Office.

Devon Middle School

Daily Schedule

7:45am *supervision starts on FRONT field	First bus arrives at Devon
7:45-8:15am	Morning Program Gym/Balcony/Front Field (Monthly Rotation Schedule by grade level)
8:15am (BELL)	First Bell – Prepare for periods 1 and 2
8:20-8:30am (BELL)	Homeroom: Attendance O'Canada/Honour Song Office Announcements/Reminders
8:30-9:20am (BELL)	Period 1
9:20-10:10am(BELL)	Period 2
10:10-10:25am (BELL at both times)	Nutrition Break Cafeteria/Period 3 – DMS News
10:25-11:15am (BELL)	Period 3
11:15-12:05pm (BELL)	Period 4
12:05-1:05pm (BELL at 12:05pm, 12:33pm to indicate the switch and 1:03pm for students to transition)	Lunch/Activity: Grade 6 Lunch/Activity Grade 7 and 8 Activity/Lunch
1:03pm	Transition – Prepare for afternoon classes
1:05-1:55pm (BELL)	Period 5
1:55-2:45pm (BELL)	Period 6
2:45pm	Dismissal – Walkers/Pick up/Bus Run#1 – Go directly to Bus Loading Zone
2:50-3:05pm	Bus Departures Bus students wait in their homerooms. Teachers are expected to be in their classrooms for supervision. Bus runs will be called over the intercom.

Wildcat 101: What's Up, What's Important

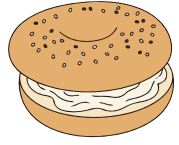
Food Programs



Breakfast/Lunch Program

- Breakfast: A "Grab and Go" breakfast cart with a variety of healthy options is available every morning.
- Lunch: Bagged lunches, provided by the Community Kitchen, are available daily in the main lobby.

Both programs are open to all students and staff.



Cafeteria/Lunch

The school cafeteria is open during Nutrition Break and Lunch. Students eat in their homerooms and are called by grade level/homeroom to purchase food. Students are responsible for cleaning up after themselves; putting garbage in the trash, cleaning up messes, pushing in their chair, and showing respect. Dismissal is given by the duty teacher.



School Lunch Program

The School Lunch Program is designed to support student well-being and success by improving access to nutritious, affordable meals during the school day through a reduced-fee model for families. The program is built on a commitment to being inclusive and stigma-free, ensuring all students have access to healthy food options at school. Chartwells is the school lunch provider. Meals will be available on school days. A daily healthy meal options, including a vegetarian option, will be available. Families will pay \$4 a meal and the Province covers the remaining cost. If you feel that payment is a barrier, please contact Andrea Patterson (School Counselor) at andrea.patterson@nbed.nb.ca . If you're connected to a Wabanki community, please contact Shelley Polchies (Indigenous Progressive Classroom Teacher) at shelley.polchies@nbed.nb.ca. All requests will be handled confidentially to support participation in the program. Please click [here](#) for more information.

School Communication



School Messenger

The school will primarily communicate by using School Messenger. Please ensure the email contact information you provide is correct.



School Website/Wildcat News

Our website is updated regularly with upcoming events, school initiatives and contact information. You can also access the Wildcat News - our school-wide daily announcements on the website. Please click [here](#) to access the website.

First Day of School



Busses

Please ensure that your student knows what bus they take prior to the first day of school. Please click [here](#) to visit the Bus Planner website. Time spent on the school bus is considered an extension of the school day. Therefore, school expectations apply on the bus as well.

Students are expected to:

- Behave responsibly.
- Follow bus rules and the directions of the driver and District Office.

Failure to meet these expectations may result in the loss of bus privileges. How to Help Your Child Have a Positive Experience on the School Bus:

Wildcat 101: What's Up, What's Important

- 1) Review road safety rules with your child:
 - a. Walk on the sidewalks and cross at crosswalks.
 - b. If there are no sidewalks and crosswalks, walk on the left side of the road facing traffic. Stop, look and listen, before crossing and only when it is safe to do so.
 - c. Remember to walk, do not run, across the road.

2) Make sure your child knows their school bus stop and what it looks like. Be present to send them off and greet them when possible.

3) Arrive at the bus stop at least 5 minutes before the scheduled pick-up time.

4) Review and follow the five basic school bus safety rules:

- a. Obey the driver
- b. Respect others
- c. Remain seated
- d. Keep the aisle clear
- e. Talk quietly

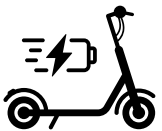
5) Check clothing and backpacks for safety hazards. Ensure there are no hanging toys or drawstrings that could get caught on handrails or doors.

6) Prohibited items: For safety and/or space reasons, the following items are not permitted on school buses:

- Skateboards
- Large musical instruments
- Hockey sticks
- Ice skates/roller skates (must be in a canvas type bag and/or have skate guards)
- Skis, poles, fishing rods, etc.
- Suitcases
- Archery equipment
- Animals

Note: The safety of all students—both on school property and on the school bus—is a top priority for the Anglophone West School District (ASD-W). Disruptive behavior on buses poses a threat to safety and will not be permitted. Consequences for such behavior will be prompt and consistent. Bus drivers, teachers, and district officials expect the cooperation of students and parents/guardians to ensure safe conduct every day, on every bus.

*****As per policy ASD-W-550-1 "transportation for occasional drop offs (e.g.: Birthday parties, visiting a friend, sleepovers, after school activities) will not be provided.**



Bike/Scooter Safety

To ensure that everyone is safe, students riding bikes to school must follow these important safety rules:

Expectations:

- Wear a helmet at all times while riding.
- Use designated crosswalks when crossing streets.
- Look both ways before crossing to ensure it is safe.
- Lock your bike securely in the designated bike rack area (front of school).



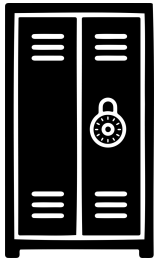
Walking Safety

To ensure that everyone is safe during arrival and dismissal, please remind your student(s) of the following:

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Expectations:

- Use designated crosswalks when crossing streets or parking areas.
- Look both ways before crossing to make sure it is safe.
- Walk — don't run — while on school grounds.
- Listen carefully to the duty teacher and follow all directions.



Student Lockers

Each student is assigned a locker and lock. Lockers are school property and may be opened by school personnel in accordance with Policy 3-210. If a student loses their lock, they will need to pay \$10 to replace it. Click the [here](#) for a helpful tutorial video:

Expectations:

- Use lockers to store personal belongings and school supplies.
- Do not share lockers or combinations.
- Keep lockers locked at all times.
- Do not store valuables.
- Only school-issues locks are permitted.



School Supplies & Student Fees

The student fee is \$45/student. This fee will help cover various student/school expenses such as (but not exclusive to): student locks, school supplies, communication report covers, subsidizing special events, Breakfast Program expenses, student reward/reinforcement programs and initiatives, maintaining school equipment, technology, studio fee (Art materials), Phys ed equipment, and school activities. All monies collected are spent on initiatives to benefit students. All students are loaned a lock for their locker. They are responsible for locking their locker to keep their personal belongings safe. If students misplace or do not return their combination lock at the end of the year there will be a \$10 replacement fee. Please click [here](#) to access the school supply list.

Student Conduct



Personal Electronic Device (P.E.D.) Policy

As we navigate the school year, we want to share an important provincial update regarding the use of personal devices at school. In line with New Brunswick's updated policy, our overall goal at DMS remains clear: protect learning time, reduce unnecessary distractions, and help our students stay present and connected with those around them.

DMS has grounded our expectations around personal electronic devices in [policy-311.pdf](#) (revised) and [Microsoft Word – Policy 902 26-08-24 EN](#). Click on the links provided to learn more.

Personal Electronic Device (PED): Any mobile or portable electronic device that can be used for consuming or producing digital content, including laptops or netbooks, tablets (e.g., iPad, Android, iPod Touch), Bluetooth ear buds, smart watches, or cell phones.

Non-Compliance with Staff Directions:

If a student is found in violation of the Personal Electronic Device (PED) Policy and is directed to bring their device to the Main Office but refuses to comply, the incident will be referred to an administrator.

An administrator will meet with the student to review the expectations and provide an opportunity for the student to comply. If the student continues to refuse, the student's parent/guardian will be contacted and involved in the conversation.

Continued refusal to follow staff or administrative direction will be considered defiance and may result in progressive disciplinary consequences, including suspension. The level of response will be determined by the nature and severity of the incident and in accordance with school and district expectations.

Please click [here](#) to access the full DMS P.E.D. Policy.

Wildcat 101: What's Up, What's Important



Provincial Student Code of Conduct

As a student,

I am responsible for my own behaviour to the best of my abilities:

- I will be responsible for my own personal choices.
- I will respect others' differences, ideas and opinions and treat everyone fairly.
- I will not tolerate bullying of any kind, and I will report bullying when I have knowledge of it.
- I will do whatever I can to help those around me who may be struggling.
- I will respect the school's rules. I will attend my classes, do my homework, and be prepared and on time.
- I will behave in a way that is empathetic, responsible and civil to those around me.
- I will resolve my conflicts in a constructive manner.
- I will treat school property and the property of others with respect.
- I will respect myself.
- I will respect others.
- I will respect my environment.

Students are expected to be respectful and engaged in their school community. Nothing is expected of a student that is not also expected of others in the school community. Teachers and school staff, led by the principal, and members of the school community should model good behavior and the values of the Code in school and wherever students are present.



Appropriate Dress

The New Brunswick Education Act requires students to attend school neat, tidy, and properly dressed. School is a place of work for both staff and students, and common sense should guide clothing choices.



Inappropriate Behaviours and Misconduct Policy 703

Serious Misconduct

6.3.1 The following are examples of behaviours exhibited by any person that are viewed as extreme and unacceptable in the New Brunswick public school system:

- bullying, hazing or any form of intimidation;
- cyber bullying – including, but not limited to, posting inappropriate material online, sending harassing, deliberate or repeated emails and posting items online without permission of those involved;
- possession, use or provision of weapons – a weapon can be any object used, or intended to be used, to cause injury or death, or to threaten or intimidate a person. Discipline decisions will take into account the inherent or perceived danger of the object involved;
- possession, use or selling of illegal or dangerous substances or objects – examples include the use of illegal drugs, tobacco and alcohol, possession of drug paraphernalia and possession of explosives;
- possession of or sharing pornographic materials (including electronic images);
- physical violence – the use of force or inciting others to use force to cause physical injury;
- sexual assault, harassment, abuse and misconduct;
- dissemination of any hate propaganda material, including hate literature;

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- harassment – causing a person to fear for their safety or the safety of a person known to them by repeatedly following them from place to place or repeatedly communicating directly or indirectly (e.g. by leaving notes, making or sending persistent or harassing telephone calls or e-mails, etc.);
- uttering threats – communicating the intent to hurt or damage a person, an animal, place or thing;
- vandalism causing extensive damage to school property and on school property;
- theft;
- disruption to school operations – any behaviour which threatens the health or safety of any person, including school personnel (e.g. arson, bomb threats and tampering with safety equipment such as fire alarms); and
- any other behaviour that, in the opinion of school or school district officials, would reasonably be considered serious misconduct.

*****These behaviours may result in an immediate suspension.**

Behaviours Not Tolerated

6.4.1 The following are examples of behaviours, exhibited by any person that will not be tolerated in the New Brunswick public school system:

- cheating, plagiarism, forging notes, signatures or excuses;
- accusations involving falsehood or malicious intent;
- discrimination on the basis of gender, race, colour, national or ethnic origin, religion, culture, language group, sexual orientation, disability, age or grade level;
- discrimination on the basis of gender, race, colour, national or ethnic origin, religion, culture, language group, sexual orientation, disability, age or grade level;
- using disrespectful or inappropriate language or gestures;
- disorderly conduct;
- unjustified absenteeism and chronic tardiness;
- persistent or repetitive disruptive behaviour or chronic minor offences;
- shoving, pushing or minor physical altercations;
- loitering;
- disrespect, insubordination or defiance of authority;
- failure to comply with school rules or directions;
- intentional property damage; and
- any other behaviour that, in the opinion of school or school district officials would reasonably be considered a behaviour not tolerated.

*****These behaviors may escalate into serious misconduct, reflecting the need to address these behaviors consistently and immediately.**

Academics/Student Life

Report Cards

The province of New Brunswick achievement reports are issued in December, March, and June. These reports communicate the quality of student learning on established performance standards, assign a value to the quality of student work, and to comment on student strengths and next steps.

Homework

Homework may be assigned to help students strengthen skills, reinforce concepts, and develop research abilities. While parents/guardians are encouraged to provide support when needed, completing the work on behalf of the child is not beneficial in the long run. Homework should not exceed a child's frustration level. Parents/guardians are asked to monitor the time spent on homework and ensure



Wildcat 101: What's Up, What's Important

their child stops working if it becomes excessive, taking into account the effort put forth. If this occurs, teachers should be notified.



Wolastoqey Language and Culture Class

This class gives students the opportunity to learn about the Wolastoqey language, culture, traditions, and history. Through engaging activities, stories, songs, and cultural teachings, students develop an appreciation for the rich heritage and ongoing contributions of the Wolastoqey people. The class helps foster respect, understanding, and connections to Indigenous perspectives and ways of knowing. Students are encouraged to explore language, cultural practices, and community values in a supportive and inclusive learning environment. This learning supports cultural awareness and helps strengthen relationships with the land, community, and one another.



First Nations Progressive Classroom

The Indigenous Progressive Classroom is a safe and welcoming space where Indigenous students can learn, connect, and share together. Rooted in the close connection to Sitansisk (St. Mary's First Nation) community, the staff work hard to remind the students to be proud of who they are and where they come from. Our team, made up of four Education Support staff and one teacher, are all proud members of the Sitansisk community. They carry the values, teachings, and strength of their community with them each day and are always eager to share with the staff and students of DMS. The team works hard to support students academically, culturally, socially, and emotionally. The Enhancement team are committed to creating an environment where students feel supported, valued, and confident as they grow in both their learning and their identity.



Extra Help

Extra help is available for students experiencing academic challenges. The student and teacher will agree on a mutually convenient time. Parents/guardians are encouraged to have their children ask for assistance and to contact subject teachers directly if additional support is needed.



Social Emotional Learning

Social Emotional Learning (SEL) skills allow students to manage emotions, set goals, feel and show empathy for others, maintain positive relationships, solve problems and make responsible decisions. Research shows that skills taught through SEL increase academic success and help students in making healthier life choices giving them tools for success, in and out of school. If you would like more information on Social Emotional Learning, please click [here](#).



DMS Physical Education (PE) Program

The Middle School Physical Education program is designed to make physical education meaningful and engaging while maximizing activity. Students are encouraged to remain active both at school and at home.

Devon Middle School offers:

- Scheduled physical education classes
- Morning open gym
- Intramurals
- Extra-curricular activities (sport teams/field trips etc.).

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Expectations:

- Students will have two indoor PE periods and one outdoor period weekly. PE classes will be marked on student schedules as indoor or outdoor.
- Students should wear appropriate clothing (or dress in layers).
- Indoor sneakers are required in the gym.

Athletics



Athletics

Devon Middle School offers various sports. An Athletic fee (per sport) helps to cover the cost of referees, uniforms, and equipment. Please click [here](#) to pay your fees on School Cash Online. Please click [here](#) to check the Athletics Calendar.



Devon Hockey League (DHL)

The DHL, a ball hockey league, is a long standing tradition at DMS. Students who wish to participate are placed onto teams. DHL games take place on Wednesday's from January-April, ending with a playoff and championship winner!

DMS Band Program



The DMS Orchestra & String Band is a program that welcomes interested students to learn orchestral instruments, regardless of prior musical experience. The music teacher and other experienced instructors provide expert guidance to develop students' musical skills. The ensemble rehearses weekly in preparation for concerts and festivals.

Extra Curricular



School Dances

There will be multiple dances throughout the school year. All dances are \$5.00 and run from 6-8pm. Please make sure to pick your student up promptly at 8pm. Students must attend school on the day of the dance in order to attend the dance. Students must also be in good standing with the office to attend a dance, if they have been suspended within 30 days of the dance, they will not be eligible to attend. Please click [here](#) to visit the school website to check for upcoming dances.



S.P.A.R.K.

S.P.A.R.K., which stands for Students Participating in Arts, Recreation, and Knowledge, is a dynamic enrichment program offered twice each year. During this time, all Wildcats spend two class periods over the course of three weeks actively engaged in a hands-on learning experience of their choice. A brochure outlining the available activities will be sent home for you to review with your student. Please note that some activities may have associated fees. Students will be asked to select their top five choices. While we make every effort to place students in one of their preferred interest areas, specific placements cannot be guaranteed.



Wildcat Den

The Wildcat Den is a new supportive learning space at DMS created to help students remain engaged, feel connected, and transition successfully back into school. It uses data informed practices and intentional transition supports to help students build confidence and reengage classes with greater success. The space is designed to be positive and caring, encouraging growth while honoring individual learning needs. Through collaboration with families and community partners, the program is already having a meaningful impact on students.

Wildcat 101: What's Up, What's Important

The Wildcat Den is a welcoming space with flexible seating and lighting that gives students comfort, choice, and a sense of belonging while they learn. Our motto for this environment is "a change in space, face, and pace." This is not a one-size-fits-all setting. As is with the rest of our building, students are respected for who they are, how they learn, and the pace at which they work. The Den offers students an opportunity to learn in a way that meets their individual needs and helps them build confidence and success beyond the traditional classroom setting.

Safety Practices/Policies



Attendance

- Parents/guardians should notify the school in the morning if their child will be absent.
- Students who are ill are encouraged to stay home.
- Students arriving after 8:30 am must sign in at the Office.
- Students leaving early must be signed out at the Office and have parent/guardian permission.
- Students absent on the day of a special after-school event (e.g., sports, dance, etc.) are not be permitted to attend the event.



Medication

School personnel are not permitted to administer over-the-counter medication. Students requiring prescribed medication must complete a Policy 704 document. All medication must be in its original packaging and will be stored in a secure location.



Peanut/Nut/Shellfish Allergy Alert

To ensure the safety of all students peanut, nut, and shellfish products are not permitted at school. Several students and staff members have severe allergies to these foods.



Closed Campus

The school is responsible for students during school hours unless they are with their parents/guardians. For alternate after-school transportation arrangements, parents/guardians must provide written permission that includes the student's name, alternate plan, date, and parent/guardian signature, submitted to DMS Administration.



No Scents Policy

Devon Middle School, in accordance with ASD-W, promotes a scent-reduced environment. Scented products contain chemicals that may cause serious health issues for those with asthma, allergies, and environmental sensitivities. Students wearing scented products may be asked to change, wash, or leave school.



Student Drop-off/Pick-up

- Morning: Drop-off is on Neill Street (one-way street during designated times); bus drop-off is on School Street.
- Afternoon: Pick up is on School Street.

For student safety, please respect the designated drop-off and pick-up zones, as students may not always be mindful of their surroundings.



Home Contact

If a child becomes sick or injured, parents/guardians will be notified immediately. It is essential that an emergency number be provided to your child's teacher in case home or work telephone numbers are unavailable. If home, work or emergency numbers change during the year, please notify our Administrative Assistant at 506-453-5405 immediately to ensure PowerSchool records can be updated.

Wildcat 101: What's Up, What's Important

Field Trips



A general consent form will be sent home at the start of the year. Parents/guardians will be notified prior to each field trip of the purpose, destination and any associated costs. Permission slips must be signed and returned prior to participation. At times, parents/guardians may be asked to accompany their child/ren on field trips. If cost presents a challenge, please notify the Office



School Telephone Use

THE SCHOOL OFFICE PHONE IS FOR EMERGENCIES ONLY. Middle school students are encouraged to make after-school plans with parents/guardians before leaving home in the morning.

- Students must have teacher permission and a hallpass to use the office phone.
- Parents/guardians are asked to respect the PED policy and avoid contacting students during instructional hours.
- In case of an emergency, please contact the Office and a message will be delivered.
- Emails should not be relied upon for urgent messages, as teachers may not check email during class.

Parent/Guardian Behavior

6.8.4 When a parent/guardian or a visitor whose misconduct poses an immediate threat to the positive learning and working environment, school personnel, the principal or a designate will inform the individual that the conduct is inappropriate and ask the person to stop. If necessary, school personnel can exclude the person from school property.

Get Involved



Club Hub/Hallway TV's

Our Club Hub board and hallway TV monitors keep students informed about lunch clubs and upcoming school events. Whether you're looking to join a club, learn about activities, or need to look at the athletics calendar, check the monitors throughout the day for the latest updates.



Student Leadership

Student Leadership welcomes applications from students passionate about making an intentional positive impact on our learning community. Student leaders create school spirit, foster a welcoming environment, and champion our core values: Positive, Respectful, Inclusive, Dedicated, and Empowered. Through organizing events and modeling these values, leaders inspire their peers and strengthen our school culture.

Parent School Support Committee

Devon Middle School has a Parent School Support Committee (PSSC) composed of parents/guardians and community members who work in an advisory capacity with the principal and staff. The purpose of the PSSC is to collaborate with school staff to enhance student learning and development, while enriching the educational experience of all children through increased family and community involvement.

The student population of Devon Middle School allows for six parent/guardian members, one (1) teacher representative, and up to two community members. Parent/guardian members are elected in September for positions terms of up to three years. Involvement in your school is an important aspect of your child/ren's education.

Home and School Committee

Our school's Home and School Committee is a collaborative partnership between parents, guardians, and the Principal. Working together, the committee organizes fundraising initiatives that directly support student learning and enhance enrichment opportunities for all students.



Wildcat 101: What's Up, What's Important



Below you will find links (red text) to EECD policies. Please click [here](#) to access all GNB policies.

[Policy 701](#) - Protection of Pupils

[Policy 703](#) - Positive Learning and Working Environment

[Policy 704](#) - Health Support Services

[Policy 711](#) - Healthier Foods and Nutrition in Public Schools

[Policy 311](#) - Appropriate Use of Technology in Schools

[Policy 322](#) - Inclusive Education

[Policy 902](#) - Screen Time and Personal Mobile Device Use



Emergency Procedures

Please click [here](#) to access the DMS Emergency Procedures guide.



ASD-W

Anglophone School District West

20 Knowledge Park Drive | Fredericton, New Brunswick, E3C 2P5 | www.asdw.nbed.nb.ca

September 2026

Dear Families/Caregivers:

Anglophone West School District is committed to creating and maintaining an environment in schools where students, staff, and visitors feel safe. To enhance safety and security, district protocol requires Violence Threat Risk Assessment (VTRA) training of School Administrators, Education Support Services staff, and School District staff. Further to this, partners from Policing, Public Safety, Social Development and Mental Health are also trained in this multidisciplinary approach.

The protocol requires trained school staff and community partners, as a team, to complete an Assessment of Risk to Others (ARTO) in all cases where students make threats to harm others. The purpose of the ARTO process is to use the best knowledge, skill, and experience available to assess level of concern so that appropriate interventions can be identified to protect individuals from harm and to ensure a climate of safety in schools and the community. As noted above, a multi-disciplinary approach is used. Please be assured that the school team will be taking measures to deal with all known threats/high-risk behaviours in a positive and proactive manner, whenever they can. If the school team invites you to a meeting to discuss safety concerns about your own child, please be assured that our protocol is being followed and that the goal is safety for all.

Anglophone West School District will respond to all serious threats. If there is a need, a school may initiate a state of "lock down" or "hold and secure" within the facility. A principal has the authority to declare either condition and will often do so through collaboration with district office officials and/or emergency responders. Please note, a *"hold and secure"* allows those who are in the building to continue with their normal routines but calls for increased monitoring of entrances and for no one to enter or leave the building. A *"lock down"* requires all who are within the building to immediately stop what they are doing and assume a quiet, hiding position within their current space. Staff and students practice this as a drill each year. In either case, it is important for families/caregivers to know that they will not be able to retrieve their child(ren) until the "all clear" is given. The school and district will do their best to provide communication throughout the situation, although the priority will always be to ensure the safety of individuals first.

To help keep our school communities safe, there is an expectation that families/caregivers, students, and community members who have knowledge of a threat or high-risk behaviour will report this information to the principal. It would be helpful if you would discuss this protocol with your child(ren). Our goal is to respond to all threats in a professional manner that provides for a safe, healthy, and caring learning environment.

We appreciate your support in helping ensure our schools are safe environments for all students and staff.

Sincerely,

David McTimoney
Superintendent