



## Student Use of Personal Electronic Devices (PED) Policy 2025-2026

DMS has grounded our expectations around personal electronic devices (PED) in Policy 311 – Information and Communication Technologies (ICT) Use. Personal electronic devices may be used to support learning in the classroom at the discretion of the teacher. **PED(s) and headphones/ear buds are NOT permitted to be used/worn in any common areas during instructional hours. At dismissal students are permitted to use their PED.**

**Personal Electronic Device (PED):** Any mobile or portable electronic device that can be used for consuming or producing digital content, including laptops or netbooks, tablets (e.g., iPad, Android, iPod Touch), Bluetooth ear buds, smart watches, or cell phones.

### DMS Personal Electronic Device Access Policy:

- All personal PED(s) must be turned off or set to silent mode.
- If students choose to bring their PED(s) to school, they will leave their PED(s) in their locker OR place their PED(s) in the DESIGNATED storage area (students will be assigned a number) in each classroom as they enter.
- If a student needs to leave the room, their PED(s) will remain in the classroom in the designated area.
- During instructional time, the DMS PED Policy will be in effect. This includes common areas, such as classrooms, hallways, washrooms, guidance appointments, assemblies, offices, and outside on school grounds.
- Teachers may make exceptions to the PED Policy for educational purposes. They may give students permission to use their PED to support their learning under their supervision in a learning setting.
- With adult permission, students may be permitted to use their PED to contact home.
- Students who require electronic devices for medical purposes must have this documented on their Policy 704. Staff will be made aware of students who have medical accommodation.
- Parents/guardians should not be communicating with their child during instructional hours as this is an interruption to their learning. If you need immediate access to your child, please call the Office (506) 453-5405.

### Accountability:

Violation of the PED Agreement for the use of all personal electronic devices will be treated as Failure to Comply with the School Code of Conduct.

### Consequences for Violation:

- 1<sup>st</sup> Violation – Verbal warning, parental notification by teacher, violation recorded on the PED Violation electronic tracking form.
  - 2<sup>nd</sup> Violation – Violation is recorded on the PED Violation electronic tracking form. Student will take their PED to the office for the remainder of the day. Admin meets with the student and contacts home (review PED Policy and next steps). Student picks up their PED at the Office at dismissal and signs off that their PED has been returned.
  - 3<sup>rd</sup> Violation – Violation is recorded on the PED Violation electronic tracking form. Student will take their PED to the office for the remainder of the day. Admin meets student to review next steps and documents the incident in Power School – Cell Phone Usage. Admin contacts home – student is no longer permitted to use their PED at school. Student picks up their PED at the Office at dismissal and signs off that their PED has been returned.
- \*Students who have had more than three violations are encouraged to leave their PED at home, in the office, or in their locker. They will have access to school technology should they need it to support their learning.
- After the 3<sup>rd</sup> PED violation, if their PED is visible or in use, they will be suspended for the remainder of the day. If the parent/guardian is unable to arrange for pick up, the suspension will be the following day.**

\*Repeat incidents of defiance or refusal to comply with the school code of conduct will result in a referral to the office and is subject to consequences – suspension, or other disciplinary action deemed appropriate by school administration will occur.

### Policy Review:

This Policy will be reviewed periodically to ensure its effectiveness and relevance to the evolving needs of the school community.

### Acknowledgement:

**By enrolling in the school, students, parents/guardians acknowledge receipt and understanding of the PED Policy, therefore agreeing to comply with its provisions and understand that use of PED at school is governed by Policy 311.**

### **Policy 311 – Information and Communication Technologies (ICT) Use**

6.13. CELL PHONES 6.13.1. At the teacher's discretion, cell phone use by students is allowed in classrooms for pedagogical reasons. During class time, teachers will have students place their cell phone in a designated area of the classroom on silent mode.

6.13.2. Students will be permitted to use their cell phone to monitor a health condition (such as apps for diabetes self-management) at any time during the school day. If the student requires the use of a cell POLICY 311: INFORMATION AND COMMUNICATION TECHNOLOGIES (ICT) USE 10 phone to monitor their health condition, it will need to be included in their Essential Routine Services and Emergency Plan or their Diabetes Management and Emergency Plan.

6.13.3. Students may be subject to disciplinary action if the use of their cell phone disrupts the school's learning environment; examples of this may include but are not limited to cheating, plagiarism, bullying, harassment, unlawful recording or photographing of others without their consent, violating other school rules, etc.